

# CHESTER COUNTY SOLID WASTE AUTHORITY

## *Work Session — Lanchester*

*October 21, 2010*

- 1. Call to Order:** Bob Schoenberger, Chairman, called the October 21, 2010 *Work Session* Meeting of the Chester County Solid Waste Authority to order at 5:30 p.m.

*Authority Members Present*

Bob Schoenberger  
Ramsey G. DiLibero  
Peter Marroletti  
William H. Shirk

*Authority Members Absent*

Peter Knipe  
Vince Carosella  
Carmen Battavio

*Management and Staff Present*

Robert A. Watts  
Jim Gorney  
Owen R. Esterly  
Teresa Devine  
Nancy Fromnick

*Solicitor*

Vince Pompo, Esquire

- 2. Chairman's Announcements/Public Comments:**

The Chairman said he wanted to thank the staff, their spouses and relatives for making it another successful Open House.

- 3. Meeting Minutes:** The minutes of the *Work Session Meeting*, September 23, 2010 and the *Regular Session Meeting*, September 30, 2010 will be approved at next week's *Regular Session Meeting*.

#### 4. **Executive Director's Report.**

**A. Monthly Activity Report:** Mr. Watts said he would like to highlight a few items from his monthly report. Mr. Watts said he continues to follow up with Upper Uwchlan Township on how the suggested changes to their waste collection are reducing the disposal tonnage and increasing the recycling. Mr. Watts said Ms. Devine had sent in a request for determination to the PADEP on the screening of ash. American Ash Recycling was proposing to use a portable screen to recover metal. The PADEP determined the emissions from this operation did not warrant a permit modification. Mr. Watts said he met during the month with Richard Burns to discuss the possibility of restarting the construction and demolition debris recycling in 2011. Mr. Watts said the Chester County Commissioners approved the Designated Site Ordinance earlier this month. This ordinance updated Chester County's flow control ordinance. Mr. Watts said we are preparing to purchase 69 Zook Dr. and we have been notified that 578 Friendship Dr. will have been on the market 180 days on November 4<sup>th</sup>. Mr. Watts said he has completed inspections on 578 Friendship Dr. in anticipation of purchase.

**B. Senior Staff Memos:** Mr. Watts said the Board members could read the Senior Staff Meeting Minutes contained in Section 4B at their leisure.

**C. News Articles:** Mr. Watts said there were two articles in this section about the Lancaster County Solid Waste Management Authority expanding the waste to energy plant from three to four burners at an estimated cost of \$175 million. Mr. Watts said this is just one opportunity that CCSWA should look at for long term disposal of waste from its service area.

**D. Thank You Letters:** This section contains a copy of two recent letters. The first was from Historic Poole Forge for our donation of \$990.00. The second letter was from Romano 4-H Center of Chester County for our donation of \$495.00.

**E. Property Value Protection Plan:** Mr. Watts said the first page of this section is a draft letter to homeowners that have signed or are eligible for the Area D Property Value Protection Plan (PVPP). The second page is an example to go with this proposed policy. Mr. Watts said the policy he is recommending that the Board approve is to give any homeowner covered by the PVPP the option of when selling to a third party at an agreed upon amount below the Fair Market Value bonus.

**F. Webmaster Proposals:** Mr. Watts said this section contained a spreadsheet outlining some information on the eight respondents to our RFP. Mr. Watts said he has interviews set up with the top four candidates next week and hopes to have a recommendation for the Board at the next meeting.

## 5. **Operations/Site Development Report:**

**A. Monthly Activity Report:** Mr. Watts said the landfill gas flow has been in the 2,900 cubic foot per minute range in September. Our rain gauge recorded 6.95” of rain for September. Mr. Watts said we put our new compactor into service today. There have been a few problems getting this compactor ready for service and he will probably observe the compactor next week before accepting it as ready for service. Mr. Watts said we have had a contractor working recently removing the rain flap on the west side of D-2 and the final cap on the east side in preparation for the next lift of waste being placed in D-2.

## 6. **Facility Engineer’s Report:**

**A. Monthly Activity Report:** The following items were presented in the verbal report.

- The final payment for the Disinfection Modifications was received and processed during this report period. Contract close-out documentation was reviewed and found to be satisfactory. The final payment application was verified for final payment.
- The final payment application for the 2010 Entrance Paving Improvements was received and processed during this period. Contract close-out documentation was reviewed and found to be satisfactory. The payment application was verified for final payment.
- During this report period, Ludgate Engineering surveyed the two ash stockpiles; surveyed the proposed public sewer and water routes; and performed preliminary design services concerning the public sewer and water system extensions.
- Work on the 2011 Capital Needs Forecast was initiated during this period.
- I assisted with the preparation of the response to PADEP’s Area E technical comment letter dated September 15, 2010.
- The 90% Draft Post Closure Alternative Energy Study was received and remains under review.
- Decommissioning of a temporary rain flap and drainage outlet in Cell D2 was performed by Chesapeake Containment Systems during this period. Inspection of this work was inspected.

**B. ARM Group Inc. – Monthly Status Report:** A copy of the Monthly Status Report from the ARM Group dated October 19, 2010 was presented to the Board for review.

**C. Geosyntec Consultants – Project Status Report:** A copy of the Project Status Report from Geosyntec Consultants dated October 19, 2010 was presented to the Board for review.

**D. SCS Engineers – Progress Report:** A copy of Progress Report No. 4 from SCS dated October 18, 2010 was presented to the Board for review. SCS has been working on final design phase of the Flare Relocation project. A proposed project schedule for the flare relocation was attached to the report.

**E. Barton & Loguidice, P.C. – Progress Report:** A copy of Progress Report No. 4 from SCS dated October 18, 2010 was presented to the Board for review. SCS has been working on final design phase of the Flare Relocation project. A proposed project schedule for the flare relocation was attached to the report.

**F. Keystone Engineering Group – Monthly Progress Report:** A copy of the Monthly Progress Report from Keystone Engineering Group dated October 19, 2010 was presented to the Board for review.

**7. Water Management’s Report:**

**A. Monthly Activity Report:** Mr. Laird was on vacation so Ms. Devine mentioned a few items from Mr. Laird’s report on the leachate treatment plant. Ms. Devine mentioned that 352,929 gallons of leachate were received at the plant in September. The year to date leachate total through September is 5,949,044 gallons. The average storage tank utilization for September was 38%. 114,200 gallons of leachate was recirculated during the month. The plant was operated for 12 days in September, due to the plant upgrade work, and processed an average of 2,908 gpd. The UFRO upgrade work is complete and the full system startup will take place after all tanks and components are cleaned. The plant was in full NPDES compliance in September.

**8. Compliance Officer’s Report:**

**A. Monthly Activity Report:** Ms. Devine reported that there were two radiation alarms since the last meeting. The isotope was identified as I-131 and the loads were landfilled. In the past month Ms. Devine assisted with a tour of the facility for municipal recycling coordinators. Ms. Devine conducted quarterly monitoring of the perimeter gas wells for methane and measured water levels in on-site groundwater wells. Ms. Devine reported that the leachate from the IU site was pumped and transported off-site for disposal on Sept. 30<sup>th</sup> and that she attended smoke school for recertification in accordance with our Title V Permit. Ms. Devine also mentioned that Thermo Electron Corp was on site to calibrate the fixed radiation detectors and that she accompanied DEP inspectors around the site on October 15<sup>th</sup> for their monthly inspection. Ms. Devine also mentioned she had a phone conversation with Maureen Essentier at USEPA regarding a Statement of Basis being issued for the site. There was some discussion about the Statement of Basis.

**9. Recycling Coordinator's Report:**

**A. Monthly Activity Report:** Ms. Fromnick provided a list of meetings and events attended during the past month. Events highlighted: The Commissioners recognition of the CCSWA, ING and DASD as Waste Watcher Winners, presentation to the West Chester Lions Club and recycling program development meetings with Tel Hai and Lincoln University. Ms. Fromnick commented on her presentation at the East Marlborough Township meeting and the accompanying newspaper headline indicating that the township was Act 101 non-compliant. On October 8 Ms. Fromnick and Mr. Watts met with representatives from Shermans Valley Recycling. As a result, a vinyl siding recycling collection container is located at the small load drop-off. On October 9 the GSC hosted the largest HHW event to date in Chester County. Over 1600 vehicles were serviced.

**B. Correspondence:** Ms. Fromnick commented that performance grant applications continue to be reviewed. An Act 101 Section 904 Performance Grant was submitted on behalf of the CCSWA and a letter was sent to all school district superintendents announcing the 2011 Recycling Contest.

**C. Projects:** The Act 101 2009 Annual Recycling Report has been finalized.

**9. Business Manager's Report.**

**A. September 2010 Monthly Tonnage Report:** Mr. Gorney presented the Tonnage Report for September 2010, indicating that the tonnage of 24,011.59 was 2.2% under budget and was lower than September 2009 by 8.3%.

**B. September 2010 Accounts Receivable:** Mr. Gorney stated that receivables day sales outstanding increased from 32.91 days in August 2010 to 34.32 days in September 2010. Mr. Gorney stated that there two problem Accounts Roman Rolloff Inc., and a missed invoice by York Disposal. A payment of \$5,000.00 was received from Roman Rolloff Inc. after the September close.

**C. September 2010 Financial Statement:** Mr. Gorney presented the Financials for September 2010 stating that we had a gain of \$288,218 for the month. Retained Earnings are at \$42,854,926. The funds invested totaled \$40,562,571.18 at month end. The interest earned in September 2010 was at a rate of 0.55 compared to 0.56% in August 2010.

**D. September 2010 Vendor Check Register Report:** The Vendor Check Register was presented to the Board. The checks for September 2010 totaled \$475,890.99.

**E. Large Dollar Check Approvals:** Mr. Gorney presented the October 2010 Large Dollar invoices totaling \$342,724.71 consisting of the attached schedule 10E. Mr. Marroletti made a motion to accept the Large Dollar Invoices as presented; Mr. DiLibero seconded the motion. The motion was carried by a unanimous vote.

**F. Act 101 – 3rd Quarter 2010:** Mr. Gorney presented the 3rd Quarter 2010 Act 101 Payment for October 2010 totaling \$930,502.79 consisting of the attached schedule 10F. Mr. DiLibero made a motion to accept the 3rd quarter 2010 Act 101 Payment for October 2010 as presented; Mr. Shirk seconded the motion. The motion was carried by a unanimous vote.

**G. Collateral Bond Rollover:** Mr. Gorney presented the three documents for the rollover of the \$825,000.00, \$3,535,000.00 and \$2,628,000.00 in U.S. Treasury Notes. Mr. Dilibero made a motion to approve the Resolution as presented; Mr. Marroletti seconded the motion. The motion was carried with a unanimous vote.

**H. Phase Payment Installment:** Mr. Gorney presented the documents for the deposit of the 6<sup>th</sup> of 10 Phased Payments of \$825,000.00. The total amount of the phased payment bond is \$8,224,000.00. Mr. Marroletti made a motion to approve the Resolution as presented; Mr. DiLibero seconded the motion. The motion was carried with a unanimous vote.

There being no further business, the meeting was adjourned at 6:59 p.m.

Prepared by,

Peggy A. Cunius