

**CHESTER COUNTY SOLID WASTE AUTHORITY  
LANCHESTER LANDFILL  
7224 DIVISION HIGHWAY  
NARVON, PA 17555  
PHONE: (610) 273-3771**

**SPECIFICATION MANUAL AND PROPOSAL FOR:**

**Roadway Material (3A Modified)  
R4 Rip Rap Stone (12" Minus)/#4 Ballast  
2RC Stone  
Grit (1 Stone)  
#57 Stone  
Topsoil  
Clean Fill  
Clay**

(collectively referred to as "Landfill Materials")

**RELEASED**

**March 13, 2026**

**Bidder Name:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Office Phone:** \_\_\_\_\_

**Cell Phone:** \_\_\_\_\_

**Fax:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

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## INVITATION TO BID

The Chester County Solid Waste Authority (CCSWA) solicits bids for:

Roadway Material (3A Modified)  
R4 Stone (12" Minus)/#4 Ballast  
2RC Stone  
Grit (1 Stone)  
#57 Stone  
Topsoil  
Clean Fill  
Clay

Bid must be submitted electronically to [Rnolan@chestercswa.org](mailto:Rnolan@chestercswa.org).

2026 Landfill Material Proposal must be clearly noted in the email response. The bid must be submitted to Chester County Solid Waste Authority, Lanchester Landfill, 7224 Division Hwy, Narvon, Pa. Bids must be received no later than 2:00 P.M. on April 17, 2026.

Bids received will be opened in public at the Lanchester Facility Administrative Offices at 2:00 PM prevailing time on April 17, 2026. The bid will be awarded on or about April 23, 2026, at the Chester County Solid Waste Authority public meeting or a special meeting. A bidder may not withdraw his bids for a period of sixty (60) days after the bid opening.

Bid documents including technical specifications and proposal forms may be obtained from Chester County Solid Waste Authority, Lanchester Facility, 7224 Division Hwy., Narvon, Pa. 17555 on or after March 10, 2026, and can be viewed on, and downloaded from, the Authority's web site at [www.chestercswa.org](http://www.chestercswa.org). Questions regarding this bid should be directed to the Landfill Superintendent, Rich Nolan at (610)-656-2867.

CCSWA reserves the right to waive technicalities and to reject any or all bids or items herein in the best interest of the Authority.

Bob Watts

Executive Director

**BID INFORMATION**

**Owner:** Chester County Solid Waste Authority  
7224 Division Highway  
Narvon, Pa. 17555

**Project:** 2026 Landfill Material Proposal

**Bid Opening:** April 17, 2026 at 2:00 p.m.

**Place of Opening:** Lanchester Administrative Office

**Plan Fee:** None

**Bid Security:** None Required

**Contract Time:** Start Date May 1, 2026 and may run  
1, 2, or 3 calendar years

**MINIMUM INSURANCE REQUIREMENTS:**

WORKMEN'S COMPENSATION & EMPLOYER'S LIABILITY	Statutory
COMPREHENSIVE GENERAL LIABILITY	
BODILY INJURY	\$1,000,000 - subject to
GENERAL LIABILITY	\$1,000,000 aggregate
PROPERTY DAMAGE	\$1,000,000
AUTOMOBILE LIABILITY (OWNED, NON-OWNED & HIRED)	
BODILY INJURY	\$ 500,000
PROPERTY DAMAGE	\$ 500,000
CONTRACTOR'S PROTECTIVE LIABILITY	
BODILY INJURY	\$ 250,000 - \$ 500,000
PROPERTY DAMAGE	\$ 100,000

**BIDS MAY BE HELD:** 60 days

## **INSTRUCTIONS TO BIDDERS**

### **GENERAL**

Bidders shall submit the entire bid package electronically. As these Bid Notice, Instruction to Bidders, General and Supplementary Conditions, Technical Specifications, Data Sheets and Proposal Forms all refer to each other and together constitute a whole, they must not be submitted separately. No proposal will be considered which is submitted otherwise than upon the forms furnished or an exact copy thereof. A proposal form is provided and must be used when submitting a bid. All pages of the form for materials being bid upon must be filled out and signed by an officer or principal of the company.

Bids shall be delivered to Chester County Solid Waste Authority to the following email address: Rnolan@chestercswa.org

It is understood that parties making bids accept the terms and conditions expressed and contained in the contract documents and specifications attached.

Bids will be considered as conclusive evidence of complete examination of the specifications and a clear understanding of the services and / or equipment to be provided.

No rights shall accrue to any person submitting a bid or proposal until such bid has been accepted, contract awarded, and such contract or purchase order completely executed in writing by a duly authorized officer of the CCSWA.

### **TIME FOR RECEIVING BIDS**

Bids received prior to the advertised hour of opening will be securely kept sealed. The officer whose duty it is to open the bids will decide when the specified time has arrived, and no bids received thereafter will be considered. There will be no exceptions.

Bids received after the time of the bid opening will be returned to the bidder unopened. No alternative bids will be considered other than those alternative bids specifically requested.

### **INTERPRETATIONS OF ADDENDA**

No oral interpretation will be made to any bidder as to the meaning of the Contract Documents or any part thereof. Every request for such an interpretation shall be made in writing to the Authority. Any inquiry received seven (7) or more days prior to the date fixed for opening of bids will be given consideration. Every interpretation made to a bidder will be in the form of an Addendum to the Contract Documents, and when issued, will be on file in the office of the Authority at least five (5) days prior to the bid opening. In addition, all Addenda will be texted / emailed or mailed to each person holding Contract Documents, but it shall be the bidder's responsibility to inquire as to the Addenda issued. All such Addenda shall become part of the Contract, and all bidders shall be bound by such Addenda, whether received by the bidder.

The specifications will be considered clear and complete unless written attention is called to any apparent discrepancies or incompleteness thereof.

## **CORRECTIONS**

Erasures or other changes in the bids must be explained or noted over the signature of the bidder.

## **UNIT PRICES**

Bidders are required to bid a unit price and a total extended price for each item, as well as a total price for all items bid. A bidder does not have to submit a bid price for all the landfill materials listed in this package.

The unit price for each of the items being bid upon in the proposal of each bidder, shall include its pro rata share of overhead so that the sum of the products obtained by multiplying the quantity shown for each item by the unit price bid represents the total bid. Any bid not conforming to this requirement may be rejected as informal. The special attention of all bidders is called to this provision, for should conditions make it necessary to revise the quantities, no limit will be fixed for such increased or decreased quantities, nor extra additive and subtractive changes in quantities of such items of work. All rates should include transportation to CCSWA's Lanchester Landfill.

Where an error is made in computing unit price to total price, the unit price quoted shall govern.

All prices quoted shall be exclusive of Pennsylvania State Sales and Use Taxes and Federal Tax from which the Chester County Solid Waste Authority is exempt. Exemption certificates, if required, will be furnished at the request of the bidder.

The Technical Specifications are presented as guides to the bidder in preparing the bid. They were prepared to best approximate the services requested. They are not to be construed as excluding any bidder. If bidder's services vary from the Technical Specifications, these variations should be noted on the Proposal Form as an exception to the specifications and described clearly on an attachment to the bid.

## **INSPECTION OF SITE**

Each bidder should visit the site of the proposed work and fully acquaint himself with the existing conditions there relating to construction and labor and should fully inform themselves as to the facilities involved and, the difficulties and restrictions attending the performance of the contract. The bidder should thoroughly examine and familiarize himself with the drawings, technical specifications, and all other contract documents. The contractor, by the execution of the contract, shall in no way be relieved of any obligation under it due to their failure to receive or examine any form or legal instrument or to visit the site to acquaint themselves with the conditions there existing. The Authority will be justified in rejecting any claim based on facts regarding which he should have been on notice as a result thereof.

## **OPENING OF BIDS**

At the time and place fixed for the opening of bids, the Authority will cause it to be opened publicly and read aloud every bid received within the time set for receiving bids, irrespective of any irregularities therein. Bidders and other people who are properly interested may be present, in person or by representative.

## **WITHDRAWAL OF BIDS**

Bids may be withdrawn on written / text or email request dispatched by the bidder in time for delivery in the normal course of business to the time fixed for bid opening provided that written / text or email confirmation of withdrawal over the signature of the bidder is placed in the mail and postmarked prior to the time set for Bid opening.

No bid may be withdrawn later than the fixed time of the bid opening, except for two business days after the opening due to a clerical mistake pursuant to the PA Public Contract Bid Withdrawal Law. No modifications or explanation of any bid will be allowed after the same is sealed and delivered to Chester County Solid Waste Authority.

Bids may not be withdrawn for a period of sixty (60) days after the date set for the opening.

## **AWARD OF CONTRACT**

The contract will be awarded to the responsible bidder submitting the lowest bid for each individual material being bid upon, while complying with the conditions of the Invitation for Bids. Consideration will also be given to schedule, analysis and comparison of material specification details, and prior experience of the CCSWA with similar or related services.

The bidder to whom the award is made will be notified as soon as possible.

The successful bidder will be required to execute a written contract with the CCSWA within thirty (30) days after notice of acceptance of their proposal or accept in lieu of a contract a purchase order.

## **REJECTION OF BIDS**

The Chester County Solid Waste Authority reserves the right to accept or reject any or all bids or parts thereof, as deemed to be in their best interest.

A bid that is incomplete, obscure, conditioned or contains additions not called for, or irregularities of any kind, including erasures, may be rejected. A bid, which is unsigned, shall be rejected.

## **STATEMENT OF BIDDER'S QUALIFICATIONS**

All bidders must present suitable evidence of their ability to perform this project, and to furnish a list of similar materials and/or services recently supplied. Use Submittal Form attached.

The Chester County Solid Waste Authority shall have the right to take such steps, as it deems necessary to determine the ability of the bidder to fulfil obligations under the contract. The bidder shall furnish CCSWA with all such information and data for this purpose as may be requested. The right is reserved to reject any bid where an investigation of the available evidence or information does not satisfy the CCSWA that the bidder is qualified to carry out properly the terms of the contract.

### **SUBCONTRACTORS**

The successful bidder shall not assign the performance of the contract, or any part thereof, to others without the express consent, in writing, from the Authority. This requirement shall not apply to Subcontractors employed by the successful bidder to transport materials purchased pursuant to this Agreement to the CCSWA Lanchester Landfill. However, all such Subcontractors shall register their vehicles with the CCSWA prior to their use at the Lanchester facility and shall comply with all other requirements of this Agreement relative to transport routes, delivery schedules and with the Rules and Regulations of the CCSWA. The CCSWA reserves the right to prohibit access to the Lanchester facility by any Subcontractor who fails to abide by all relevant terms and conditions of this Agreement and/or the CCSWA Rules and Regulations.

## **GENERAL INFORMATION**

### **HOURS OF OPERATION**

CCSWA hours of operation are as follows:

M - F.....6:00 a.m. - 5:00 p.m.  
Saturday.....7:00 a.m. - 12:00 noon

(NO Saturday deliveries unless requested by CCSWA)

CCSWA observes the following holidays:

New Year's Day	Labor Day
Memorial Day	Thanksgiving Day
Independence Day	Christmas Day

### **SAFETY**

Contractor is required to provide all O.S.H.A. Safety related devices for the safety of all contractor and non-contractor related personnel. This includes signs, barricades, ventilation, etc., as necessary.

### **RESTROOMS**

A portable restroom is available near the landfill face.

### **PERSONNEL**

All contractor personnel must be pre-registered at the scale house and must sign in/out daily.

### **STORAGE**

CCSWA is not responsible for any items or materials lost, stolen or damaged.

## DEFINITION OF TERMS

Wherever used in the Contract Documents, the following terms have the meanings indicated which are applicable to both the singular and plural thereof.

**Addenda** - Written or graphic instruments issued prior to the opening of bids which clarify, correct or change the bidding documents or the contract documents.

**Agreement** - The written agreement between OWNER and CONTRACTOR covering the work to be performed. Other contract documents are attached to the agreement and made a part thereof.

**Application for Payment / Invoice** - The form accepted by the OWNER, which is to be used by the contractor in requesting progress or final payments and is to include such supporting documentation as required by the contract documents.

**Bid** - The offer or proposal submitted on the prescribed form setting forth the prices for the service to be provided.

**Bonds** - Bid, performance and payment bonds and other instruments of security.

**Change Order** - A document which is signed by the contractor and the owner. A change order authorizes an addition, deletion or revision in the work, or an adjustment in the contract price or contract time. A change order is issued on or after the effective date of the agreement.

**Contract Documents** - The AGREEMENT, ADDENDA (which pertain to the contract documents) CONTRACTOR'S bid (including documentation accompanying the BID and any post bid documentation submitted prior to the Notice of Award) when attached as an exhibit to the AGREEMENT, the Bonds, General Conditions, Supplementary Conditions, Specifications and Drawings as the same are more specifically identified in the Agreement, together with all amendments, modifications and supplements issued on or after the effective date of the Agreement.

**Contract Sum** - The moneys payable by the owner to the contractor under the contract documents as stated in the agreement.

**Contract Time** - The number of days or the date stated in the agreement for the completion of the work.

**Contractor** - The person, firm or corporation with whom the Owner has entered into the agreement.

**Defective** - Work that is unsatisfactory, faulty, deficient, or does not conform to the contract documents. Work that does not meet the requirements of any inspection or reference standard. Work that has been damaged prior to the engineer's recommendation for final payment.

**Executive Director** - The executive director of the Lanchester Sanitary Landfill as appointed by the Owner or his designee.

**Landfill Superintendent** - The person responsible for maintaining the safe, reliable, and efficient operation of the landfill and managing the Contract and Contract Documents.

**Notice of Award** - The written notice by the owner to the apparent successful bidder stating that upon compliance with the conditions precedent enumerated therein, within the time specified, OWNER will sign and deliver the Agreement.

**Notice to Proceed** - A written notice given by the owner to the contractor (with a copy to the engineer) fixing the date on which the contract time will commence to run and on which the contractor shall start to perform his obligations under the contract documents.

**Owner** - Chester County Solid Waste Authority (CCSWA)

**Project** - The total construction of which the work to be provided under the Contract Documents may be the whole or a part as indicated elsewhere in the contract documents.

**Specifications** - Those portions of the Contract Documents consisting of have written technical descriptions of material, equipment, construction systems, standards and workmanship as applied to the work and certain administrative details applicable thereto.

**Subcontractor** - An individual, firm or corporation having a direct contract with the Contractor for the performance of a part of the work at the site.

**Successful Bidder(s)** - Means the lowest qualified, responsible bidder(s) to whom the owner makes an award.

**Supplementary Conditions** - The part of the Contract Documents, which amends the General Conditions.

**Supplier** - A manufacturer, fabricator, distributor or vendor.

**Work** - The entire completed construction or the various separately identifiable parts thereof required to be furnished under the contract documents. Work is the result of performing services, furnishing labor, and/or furnishing materials and equipment and incorporating them into the construction as required by the contract documents.

**Statement of Bidders Qualifications**

Project Name: \_\_\_\_\_

Location: \_\_\_\_\_

Date: \_\_\_\_\_

Bidders Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Date Organized: \_\_\_\_\_

If Corporation or LLC, where: \_\_\_\_\_

Evidence of place of incorporation, good standing and authority of person(s) signing the Bid Documents, is to be submitted along with the Bid.

List names and phone numbers of current owners of comparable equipment or products sold, or services performed within the previous three years:

\_\_\_\_\_  
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## **General Conditions**

1. The bidder shall comply with all the conditions, provisions, and specifications herein and which are hereby made a part of the contract. The submission of the proposal shall be considered as prima facie evidence that the bidder has familiarized himself with, understands, and agrees with the conditions under which the contract will be awarded.
2. All Materials shall be subject to the inspection and approval of the CCSWA. If any of the said Materials shall be rejected as unsuitable or not in conformity with the bid specifications, such Materials of proper quality as set forth in the specifications shall be furnished in place thereof at the expense of the contractor.
3. If the contractor shall neglect or refuse to furnish and deliver the said Materials or any part thereof as stipulated in the bid specifications or to replace any Materials rejected as stated in paragraph 3 above, the CCSWA is authorized and empowered to purchase Materials in conformity with this contract from such party or parties in such quantities and in such manner as it shall select at the expense of the contractor, or to cancel this contract reserving to itself, nevertheless, all rights for damage which may be incurred by the contractor.

### **Delivery of Service**

Materials shall be delivered to Chester County Solid Waste Authority, Lanchester Landfill, 7224 Division Highway, Narvon, Pa., (two (2) miles west of Honeybrook, Pa.)

### **Regulations**

The contractor's compliance with all applicable laws, including compliance with local, state, and federal regulations, shall be deemed to be a part of the bid conditions and the contract shall be read and enforced as though they were included.

## **Technical Specifications**

### **Work Included**

Production and delivery of acceptable bid upon and awarded Material, in accordance with CCSWA requirements, to a designated area of the Lanchester Landfill, 7224 Division Highway, Narvon, Pa., two (2) miles west of Honey Brook, Pa.

### **Tests**

Prior to award, CCSWA reserves the right, at its discretion, to inspect the material at the bidder's location(s) and to avail itself of a quantity, of any material bid on, in amount necessary to have a testing laboratory of CCSWA's choosing perform tests of the material. Tests shall be performed in accordance with the specifications. specifications.

### **Submittals**

As part of the bid proposal, the contractor shall provide CCSWA with all required submittals per the Bid Instructions, as well as the following information:

- A list of all quarries / sites and their locations intended to be used by the contractor for procurement of bid upon Material. Also, provide a contact person and telephone number for each quarry.
- Confirmation that the quarry operations are being performed in accordance with PADEP mining requirements and any local township and municipal requirements.
- A list of all equipment and transport vehicles intended for use by the contractor and / or all subcontractors to provide Material bid upon. The equipment and vehicle list shall include information regarding equipment type, capacity and in-service hours of operation.

### **Contract Quantities and Term**

This contract does NOT constitute a guarantee by the Owner to purchase a minimum quantity of the bid upon Material at the unit prices bid.

This contract may be terminated by the Owner upon thirty (30) days prior written notification given to the contractor following the purchase and delivery of a minimum of 50% of the bid upon and awarded Material for the first 12 months.

The term of this contract shall be for a period of twelve (12) - thirty-six (36) months from the Notice to Proceed date or until all quantities of acceptable bid upon and awarded Material is purchased and delivered to the Owner, whichever date occurs earlier. This agreement may be extended by agreement of the Owner and the Contractor for an additional period of one (1) year upon the same terms and conditions and the last year of the contract prices as set forth in the initial agreement.

## **Deliveries**

All deliveries must be between the hours of 7:00 a.m. and 4:00 p.m. Monday through Friday unless otherwise requested by CCSWA.

All deliveries of bid upon and awarded material to Lanchester Landfill shall be made using U.S. Route 322 and/or PA Route 10. Any alternate route must be requested in writing and approved by CCSWA prior to use.

All Material shall be delivered to the location specified by the Operations Manager or his designee in a workmanlike manner. Failure to follow these conditions of delivery could result in the rejection of the Material.

Tractor trailers or roll-off type trucks shall not be used for delivery of material.

## **Quality Assurance / Control Requirement & Monitoring**

Representative Sample of incoming bid upon and awarded Materials may be taken by the CCSWA from time to time as deemed necessary and without prior notification to the contractor.

Delivery trucks shall be covered to prevent dust emissions and minimize the amount of rainwater infiltration during transportation of the Material. Material shall be kept sufficiently moist to prevent dust. Uncovered delivery trucks shall be charged \$10.00 at the Landfill by the CCSWA Landfill Superintendent or his designee.

If any quantity of Material delivered by the contractor to the CCSWA does not visually appear to meet the specifications, the CCSWA Operations Manager shall reject this quantity and a quantity equal to the amount rejected shall be delivered to CCSWA at the expense of the contractor.

If any quantity of the Material delivered by the contractor to the CCSWA does not meet the specifications outlined in Landfill Material Specifications section, CCSWA may, its sole discretion, purchase alternative / replacement Material at the expense of the contractor and conduct additional investigations to determine if the contractor can meet these specifications.

## **Execution of Agreements**

After the award and within ten days after the prescribed forms are presented for signature, the successful bidder shall execute and deliver to the CCSWA an Agreement in the form included in the Contract Documents in such number of copies as the CCSWA may require.

The failure of the successful bidder to execute such Agreement within ten days after the prescribed forms are presented for signature, or within such extended period as the CCSWA may grant, based upon reasons determined sufficient by the CCSWA, shall constitute a default, and the CCSWA may either award the contract to the next lowest responsible bidder or re-advertise for bids, and may charge against the bidder the difference between the amount of the bid and the amount for which a contract for work is subsequently executed. If a more favorable bid is received by re-advertising, the defaulting bidder shall have no claim against the CCSWA for a refund.

## **Landfill Material Specifications**

### **Roadway Material (3A Modified)**

- A. Specifications for this material are the bidding quarry's Roadway Material (3A modified). All Stone, Aggregate and Rip rap shall meet the applicable requirements of PennDOT Publication 408 (2016) – SPECIFICATIONS. A Sieve analysis and all other applicable data sheets shall be submitted with the bid.
- B. We anticipate the purchase of approximately 100,000 tons per year.
- C. The Contractor shall be prepared to and shall deliver up to 750 tons per day (10 hour) of acceptable Roadway Material to the CCSWA Lanchester Landfill upon receipt of 48 hours' notice from the CCSWA of such requested delivery.

### **R4 Rip Rap (12-inch minus)**

- A. Specifications for this material are the bidding quarry's R4 Stone (12" Minus). All Stone, Aggregate and Rip rap shall meet the applicable requirements of PennDOT Publication 408 (2016) – SPECIFICATIONS. A Sieve analysis and all other applicable data sheets shall be submitted with the bid.
- B. We anticipate the purchase of approximately 5,000 tons per year.
- C. The Contractor shall be prepared to and shall deliver up to 250 tons per day (10 hour) of acceptable R4 Stone to the CCSWA Lanchester Landfill upon receipt of 48 hours' notice from the CCSWA of such requested delivery.

### **2RC Stone**

- A. Specifications for this material are the bidding quarry's 2RC Stone. All Stone, Aggregate and Rip-rap shall meet the applicable requirements of PennDOT Publication 408 (2016) – SPECIFICATIONS. A Sieve analysis and all other applicable data sheets shall be submitted with the bid.
- B. We anticipate the purchase of approximately 5,000 tons per year.
- C. The Contractor shall be prepared to and shall deliver up to 250 tons per day (10 hour) of acceptable 2RC Stone to the CCSWA Lanchester Landfill upon receipt of 48 hours' notice from the CCSWA of such requested delivery.

### **Grit (#1 Stone)**

- A. Specifications for this material are the bidding quarry's Grit (#1 Stone). All Stone, Aggregate and Rip-rap shall meet the applicable requirements of PennDOT Publication 408 (2016) – SPECIFICATIONS. A Sieve analysis and all other applicable data sheets shall be submitted with the bid.
- B. We anticipate the purchase of approximately 5,000 tons per year.
- C. The Contractor shall be prepared to and shall deliver up to 250 tons per day (10 hour) of acceptable Grit to the CCSWA Lanchester Landfill upon receipt of 48 hours' notice from the CCSWA of such requested delivery.

### **#57 Stone**

- A. Specifications for this material are the bidding quarry's #57 Stone. All Stone, Aggregate and Rip-rap shall meet the applicable requirements of PennDOT Publication 408 (2016) – SPECIFICATIONS. A Sieve analysis and all other applicable data sheets shall be submitted with the bid.
- B. We anticipate the purchase of approximately 5,000 tons per year.
- C. The Contractor shall be prepared to and shall deliver up to 250 tons per day (10 hour) of acceptable #57 Stone to the CCSWA Lanchester Landfill upon receipt of 48 hours' notice from the CCSWA of such requested delivery.

### **Top Soil**

- A. Specifications for this material are the bidding site's Top Soil, which shall meet the applicable requirements of PennDOT Publication 408 (2016) – SPECIFICATIONS. A Sieve analysis and all other applicable data sheets shall be submitted with the bid.
- B. We anticipate the purchase of approximately 25,000 tons per year.
- C. The Contractor shall be prepared to and shall deliver up to 500 tons per day (10 hour) of acceptable Top Soil to the CCSWA Lanchester Landfill upon receipt of 48 hours' notice from the CCSWA of such requested delivery.

### **Clean Fill**

- A. Specifications for this material are the bidding site's Clean Fill, which shall meet the applicable requirements of PennDOT Publication 408 (2016) – SPECIFICATIONS. A Sieve analysis and all other applicable data sheets shall be submitted with the bid.
- B. We anticipate the purchase of approximately 100,000 tons per year.
- C. The Contractor shall be prepared to and shall deliver up to 400 tons per day (10 hour) of acceptable Clean Fill to the CCSWA Lanchester Landfill upon receipt of 48 hours' notice from the CCSWA of such requested delivery.

### **Clay**

- A. Specifications for this material are the bidding site's Clay which shall consist of relatively fine-grained, homogeneous, inorganic natural soil with maximum particle size of 1- inch. Includes CL, ML, MH, CH, SC, SM, GM, or GC materials. Material must be free of debris, waste, excess silt, rocks, frozen materials, vegetation, organic material, roots, ad other deleterious matter. Maximum hydraulic conductivity of  $1 \times 10^{-5}$  cm/s per ASTM D5084 (confining stress of 1,500 psf). Limit of plasticity will be less than 30 and the organic content will be less than 5%. The bidder shall provide all their applicable ASTM lab tests and all other applicable data with the bid.
- B. We anticipate the purchase of approximately 1,000 tons per year.
- C. The Contractor shall be prepared to and shall deliver up to 200 tons per day (10 hour) of acceptable Clay to the CCSWA Lanchester Landfill upon receipt of 48 hours' notice from the CCSWA of such requested delivery.

**Proposal**

TO: Chester County Solid Waste Authority (CCSWA)  
7224 Division Highway  
Narvon, Pa. 17555  
Rnolan@chesterccswa.org

**FOR: 2026 Landfill Materials Proposal**

PROPOSAL OF CONTRACTOR: \_\_\_\_\_

Address \_\_\_\_\_

City / State \_\_\_\_\_

Contact \_\_\_\_\_

Phone / Cell Phone / Fax # \_\_\_\_\_

Email Address \_\_\_\_\_

This proposal is submitted in accordance with your advertisement inviting bids to be received by the CCSWA at the Lanchester Facility until \_\_\_\_\_am/pm on \_\_\_\_\_, 2026 for the above referenced project.

Having carefully examined the Site and Contract Documents contained herein and being familiar with the various conditions affecting the work, as per this project manual, the undersigned herein agrees to furnish all labor, and materials, and to perform all work necessary to complete in a workman like manner, the work described in the afore mentioned contract, in accordance with said contract documents to the satisfaction and acceptance of the CCSWA for the sum of:

THREE YEAR TOTAL BASE BID AMOUNT FOR ALL MATERIALS BEING BID UPON \_\_\_\_\_ (\$\_\_\_\_\_)

The undersigned agrees that this proposal will not be withdrawn for a period of sixty (60) days after the date set forth for the opening of bids.

The undersigned hereby certifies that this proposal is genuine and not fraudulent, collusive, or made in the interest of or in behalf of any person, firm, or corporation not herein named, and that the undersigned has not, directly or indirectly, solicited any bidder to submit a sham bid, or any prospective bidder not to bid, and that the undersigned has not sought collusion to secure for himself any advantage over any other bidders.

The proposal is submitted with the understanding that the contract shall be started within 10 calendar days after issuance date of the Notice to Proceed as signed by CCSWA's representative and completed per the project specifications for delivery.

Before starting work at the site, contractor shall meet with CCSWA and a representative to review work scheduled to establish procedures for handling material, processing application for payment, and to establish a working understanding between the parties as to the project.

The undersigned also acknowledges that all changes, additions, or deletions to this contract shall be handled in the form of a written change order, Form C-1, prior to any addition or deletion of this contract, and that without such change order, the undersigned will be held responsible for any additional costs. All change orders for additions or deletions must be approved by CCSWA. It is further understood that the quantities may be increased or decreased by twenty-five percent (25%) without renegotiations of the unit prices. The undersigned also agrees to do any extra work, not covered by the above schedule of prices, which may be agreed upon in writing by the CCSWA and the contractor.

The undersigned further agrees that he possesses the necessary skill required to determine the adequacy of the CCSWA's documents specifications for the purpose of arriving at the contract price, that he has exercised this skill and that he finds them fit and sufficient for the purpose intended and free from ambiguities, also that he has carefully examined the plans, specifications and other contract documents and the site of the work, and from his own investigations, has satisfied himself as to the nature and location of the work, the character, quality and quantity of surface and subsurface materials likely to be encountered, the character or equipment and other facilities needed for the performance of work, the general and local conditions, and all other matters which may in any way affect the work or its performance and that he has complied with every requirement of the documents contained herein.

It is understood that this proposal may be withdrawn prior to scheduled opening date or postponement thereof; and that the CCSWA reserves the right to reject any or all proposals or any part thereof or items therein. Competency and responsibility of bidders will receive consideration before the award of the contract.

The undersigned acknowledges receipt of the following addenda and the cost, if any, of such revisions has been included in the bid sum.

ADDENDUM NO. \_\_\_\_\_, DATED \_\_\_\_\_

ADDENDUM NO. \_\_\_\_\_, DATED \_\_\_\_\_

FIRM NAME \_\_\_\_\_

AUTHORIZED SIGNATURES	TITLE	DATE
-----------------------	-------	------

_____	_____	_____
-------	-------	-------

_____	_____	_____
-------	-------	-------

ATTEST: (if a corporation or LLC)

Title \_\_\_\_\_

Name of Corporation \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip Code \_\_\_\_\_

(SEAL)

(if an Individual or Partnership)

WITNESS:

SIGNED:

(SEAL)

\_\_\_\_\_

Name of Individual / Partnership

\_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip Code \_\_\_\_\_

\_\_\_\_\_ is a co-partnership trading and doing business under this firm name with \_\_\_\_\_ as partners.

\_\_\_\_\_ is an individual or partnership trading under a fictitious name and (has/has not) registered under the Fictitious Name Laws of the state in which the project is located.

PARTNER

WITNESS

DATE

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ Incorporated under the laws of the state of \_\_\_\_\_ and has/has not) been granted Certificate of Authority to do business in the state in which the project is located as required by law.

**Unit Cost Sheet  
Material for Landfill**

Project Name: 2026 Landfill Materials Proposal

Location: Chester County Solid Waste Authority  
7224 Division Highway  
Narvon, Pa. 17555

Date: \_\_\_\_\_

Bidders Name: \_\_\_\_\_

Bidders Address: \_\_\_\_\_

Date Organized: \_\_\_\_\_

If Corporation, where Incorporated: \_\_\_\_\_

MATERIAL	YEAR 1	YEAR 2	YEAR 3
<u>Roadway Material (3A Modified)</u>			
# of Tons			
Cost / Ton Delivered	_____	_____	_____
Annual Cost for this Item	_____	_____	_____
<u>R4 Stone (12" Minus)/#4 Ballast</u>			
# of Tons			
Cost / Ton Delivered	_____	_____	_____
Annual Cost for this Item	_____	_____	_____
<u>2RC Stone</u>			
# of Tons			
Cost / Ton Delivered	_____	_____	_____
Annual Cost for this Item	_____	_____	_____
<u>Grit (#1 Stone)</u>			
# of Tons			
Cost / Ton Delivered	_____	_____	_____
Annual Cost for this Item	_____	_____	_____
<u>#57 Stone</u>			
# of Tons			
Cost / Ton Delivered	_____	_____	_____

Annual Cost for this Item	_____	_____	_____
<u>Top Soil</u>			
# of Tons			
Cost / Ton Delivered	_____	_____	_____
Annual Cost for this Item	_____	_____	_____

<u>Clean Fill</u>			
# of Tons			
Cost / Ton Delivered	_____	_____	_____
Annual Cost for this Item	_____	_____	_____

<u>Clay</u>			
# of Tons			
Cost / Ton Delivered	_____	_____	_____
Annual Cost for this Item	_____	_____	_____

TOTAL AMOUNT BEING BID (all materials bid/ all years) \_\_\_\_\_

Vendor may bid for One (1), Two (2), or Three (3) Year Contract.

The Authority may award a One (1), Two (2), or Three (3) Year Contract.

**Agreement**

This Agreement, executed this \_\_\_\_\_ day of \_\_\_\_\_, 2026, by and between the Chester County Solid Waste Authority (CCSWA) and \_\_\_\_\_ of \_\_\_\_\_ a corporation, incorporated under the laws of the State of Pennsylvania, or a partnership known as \_\_\_\_\_ of \_\_\_\_\_, consisting of the following partners: \_\_\_\_\_ or individually trading as \_\_\_\_\_, of \_\_\_\_\_.

(THE CONTRACTOR):

WHEREAS, CCSWA has advertised for bids as required by law for the project stated in paragraph "second" herein, and has awarded the contract to the contractor who was the lowest responsible bidder for a specific listed material item; and

WHEREAS, CCSWA has designated its choice of alternates listed in Contractor's Proposal; and

NOW, THEREFORE, this Agreement witnessed that CCSWA and Contractor in consideration of the mutual covenant herewith set forth, agrees to-wit:

**FIRST:** The Invitation to Bid, Proposal, Instructions to Bidders, Agreement, General Conditions, Detailed Specifications and all documents relating hereto, together with all Addenda thereto, constitute the "contract documents" and hereby are incorporated into and made part hereof to the same extent as if they were herein fully set forth.

**SECOND:** This contract will be known as 2026 Landfill Materials.

**THIRD:** Contractor agrees to furnish all materials, perform all labor and superintendence, and do all things necessary to execute, construct and complete in an expeditious and workmanlike manner, all the above contract work in accordance with said specifications, and other contract documents to the satisfaction and acceptance of CCSWA for a total cost per the Unit Cost Sheet.

**FOURTH:** Contractor further agrees that all said materials and labor shall be in strict and entire conformity, in every respect with said specifications and other contract documents and shall be subject to the inspection and approval of CCSWA or a duly authorized representative, and in case of any said materials and labor shall be rejected by CCSWA or the duly authorized representative as defective or unsuitable, then said materials shall be removed and replaced with other approved materials and said labor shall be done anew to the satisfaction and approval of CCSWA, at the cost and expense of the Contractor.

**FIFTH:** Upon CCSWA's issuance of written NOTICE TO PROCEED, Contractor agrees to begin the work contemplated by this contract within ten (10) days after the date of the written notice and to fully and finally complete the same as per the project specifications

for delivery after the date which Contractor is to start the work as provided in the contract documents.

1. Provided the CCSWA may permit the Contractor to continue and finish the work or any part of it after the time fixed for its completion, or after the date to which the time for completion may have been extended, and such permission will in no way operate as a waiver on the part of CCSWA of any of its rights under the contract. All notices referred to in this paragraph and in the following paragraph shall be in writing.
2. Provided, however, that allowance may be made by CCSWA, at its discretion, over the period herein before specified for the completion of said work for reasons for which said contractor is not responsible and which have delayed the completion of the said work.

**SIXTH:** Default and Termination of Contract

1. Contractor shall be considered in default of his contract, and such default will be considered as cause for the CCSWA to terminate the contract for any of the following reasons:

If the contractor:

- a. Fails to begin the work under the contract within the time specified in the NOTICE TO PROCEED, or
- b. Fails to perform the work or fails to provide sufficient workers, equipment, or materials to assure completion of work in accordance with the terms of the contract, or
- c. Performs the work unsuitably or neglects or refuses to remove materials or to perform anew such work as may be rejected as unacceptable and unsuitable, or
- d. Repeatedly fails to make prompt payments to subcontractors or for labor, materials, or equipment, or
- e. Disregards laws, ordinances, rules, regulations or orders of any public body having jurisdiction, or if he disregards the authority of Engineer, or if he otherwise violates any provisions of the contract document, or
- f. Discontinues the prosecution of the work, or
- g. Fails to resume work which has been discontinued within a reasonable time after notice to do so, or

- h. Becomes insolvent or is declared bankrupt, or commits any act of bankruptcy or insolvency, or
- i. Allows any final judgment to stand against him unsatisfied for a period of ten (10) days, or
- j. Makes an assignment for the benefit of creditors, or
- k. For any other cause whatsoever, fails to carry on the work in an acceptable manner.

Should CCSWA consider Contractor in default of the contract for any reason hereinbefore, the Contractor shall immediately be given written notice to Contractor and Contractor's surety as to the reasons for considering Contractor in default and CCSWA's intentions to terminate the contract.

If the contractor or surety, within a period of ten (10) days after such notice, does not proceed in accordance therewith, then CCSWA will, upon written notification of the facts of such delay, neglect, or default and contractor's failure to comply with such notice, have full power and authority without violating the contract, to take the prosecution of the work out of the hand of the contractor. CCSWA may appropriate or use any or all materials and equipment that have been mobilized for use in the work and are acceptable and may enter into an Agreement for the completion of said contract according to the terms and provisions thereof or use such other methods as in the opinion of Engineer will be required for the completion of said contract in an acceptable manner.

All costs and charges incurred by CCSWA, including compensation for additional professional services, together with the cost of completing the work under contract, will be deducted from any monies due or which may become due contractor. If such expenses are more than the sum which would have been payable under the contract, the contractor and the surety shall be liable and shall pay to CCSWA the amount of such excess.

Where contractor's services have been so terminated by CCSWA said terminations shall not affect any rights of the CCSWA against contractor then existing or which may thereafter accrue. Any retention or payments of monies by CCSWA due contractor will not release contractor from liability.

Upon seven (7) days written notice to contractor, CCSWA may, without cause and without prejudice to any other right or remedy, elect to abandon the project and terminate the Agreement. In such case, contractor shall be paid for all work executed and any expense sustained plus a reasonable profit.

- 2. Owner may suspend work: Owner, may at any time and without cause, suspend the work or any portion thereof for a period of not more than

ninety (90) days by notice in writing to contractor which shall fix the date on which work shall be resumed. Contractor shall resume the work on the date so fixed. Contractor will be allowed an increase in the contract price or an extension of the contract time, or both, directly attributable to any suspension if he makes a claim therefore.

3. Contractor may stop work or terminate: If, through no act or fault of contractor, the work is suspended for a period of more than ninety (90) days by CCSWA, or under an order of court or other public authority, or CCSWA fails to act on any application for payment within thirty (30) days after it is submitted, or CCSWA fails to pay contractor any sum approved within forty five (45) days of its approval and presentation, then contractor may, upon providing ten (10) days' notice to CCSWA stop the work until he has been paid all amounts then due.
4. Termination for national emergencies: CCSWA shall terminate the contract or portion thereof by written notice when contractor is prevented from proceeding with the construction contract as a direct result of an Executive Order of the President with respect to the prosecution of war or in the interest of national defense.

When the contract, or any portion thereof, is terminated before completion of all items of work in the contract, payment will be made for the actual number of units or items of work completed at the contractor price or as mutually agreed for items of work partially completed or not started. No claims or loss of anticipated profits shall be considered.

Reimbursement for organization of work, and other overhead expenses, (when not otherwise included in the contract) and moving equipment and materials to and from the job will be considered, the intent being that an equitable settlement will be made with the contractor.

Acceptable materials obtained or ordered by contractor for the work, and that are not incorporated in the work, shall at the option of the CCSWA be purchased from contractor at actual cost receipted bills and actual cost records at such points of delivery as may be designated by CCSWA.

Termination of the contract or a portion thereof shall neither relieve contractor of his responsibilities for the completed work nor shall it relieve his surety of its obligation for and concerning just claim arising out of the work performed.

5. Requirement to Proceed: None of the provisions in these contract documents for changes in the work price or contract time shall excuse contractor from diligently proceeding with the prosecution of the work so changed: Nor shall claims be contractor be sufficient cause for delaying work.

**SEVENTH:** CCSWA agrees, in consideration of completion by Contractor of the work contemplated in this contract in strict accordance therewith, to the satisfaction and acceptance of CCSWA, to pay to Contractor the amount set forth in the proposal, payment to be made as set forth in the contract documents. It is agreed that if, by reason of alterations in the plans or in the character of the work to be performed under the contract, the quantity of the work to be performed shall be increased or decreased, additions to or deductions from the contract price above mentioned shall be made in accordance with the unit prices, if applicable, and that contractor shall make no claims for loss of anticipated profits if the quantities of any item of work actually ordered to be done shall be less than those set forth in the Plans and Specifications or if any item or items set forth in the plans and specifications be entirely omitted.

Payment to the Contractor for the provision of acceptable landfill material (s) pursuant to this Agreement shall be processed monthly. On or before the 10<sup>th</sup> day of each month, the Contractor shall provide the CCSWA with a written Application for Payment (invoice) describing the quantity, delivery date (s), applicable unit price and the total payment due for each type of material provided to the CCSWA during the previous calendar month. Following confirmation and/or applicable / required adjustments to such Application in accordance with this section, such Application shall be considered for payment by the CCSWA Board within 30 days of its submittal. Failure of contractor to submit a fully documented Application for Payment by the 10<sup>th</sup> day of each month may result in a delay of the subsequent consideration and/or payment of the Application by the CCSWA.

A retainage factor shall not be applied to Applications for Payment pursuant to this Agreement. Any / all disputes which may arise related to the accuracy, completeness, confirmation and/or payments made to the Contractor shall be resolved in accordance with this section or by arbitration.

**EIGHTH:** Contractor represents and warrants:

1. That he is financially solvent and is experienced in and competent to perform the work and furnish the materials to be performed or furnished hereunder; and
2. That he is familiar with all federal, state, municipal, and departmental laws, ordinances and regulations, which may in any way affect the work hereunder; and

**NINETH:** The contractor shall certify that he has complied with executive order 11246. "Equal Opportunity" including but not limited to Section 3, and also pay employees engaged in performance of the work, not less than Prevailing Minimum Wages established for the County of Chester, State

of Pennsylvania, The United States Department of Labor and also pay employees engaged in the performance of the work not less than the Prevailing Minimum Wages established for the County of Chester, State of Pennsylvania, by the Pennsylvania Department of Labor from Heavy Construction, Federal Labor Provisions, Exhibit 14 as per U. S. Department of H.U.D. Booklet No. 6500.3 (U.S.C. 1251) and any modifications thereto, to the Wage Determination under the Davis-bacon and related Acts as published in the Federal Register, Regulations of the Pennsylvania Human Relations Act, as amended, Title VI of the Civil Rights Act of 1964, as amended, Executive Order No. 11246, as amended by Executive Directive No. 21 as amended by Executive Director 1975-7 (issued by the Governor on May 14, 1975).

**TENTH:** Owner and Contractor further agree as follows:

1. The terms used in this Agreement are defined in the General Information Section and should be the meanings indicated therein.
2. Neither CCSWA or Contractor shall, without the prior written consent of the other, assign or sublet in whole or in part, his interest under any of the contract documents and, specifically, Contractor shall not assign any monies due or to become due without the prior written consent of CCSWA.
3. In the event there is a conflict of wording between the provisions of this agreement and the General Conditions or Technical Specifications, the interpretation most favorable to the CCSWA will prevail.
4. This agreement and the referred to documents, constitute the entire Agreement between the CCSWA and Contractor and may only be altered, amended or repealed by a duly executed written instrument.
5. That, in the hiring of employees for the performance of work under this contract or any subcontract hereunder, no contractor, subcontractor, nor any person acting on behalf of such contractor or subcontractor, shall by reason of race, creed or color discriminate against any citizen of the Commonwealth of Pennsylvania who is qualified and available to perform the work to which the employment relates.
6. That no contractor, subcontractor, nor any person on his behalf, shall, in any manner discriminate against or intimidate any employee hired for the performance of work under this contract because of race, creed or color.
7. That there may be deducted, from the amount payable to the Contractor under this contract, a penalty of five hundred dollars (\$500.00) for each person intimidated in violation of the provisions of the contract; and

8. That this contract may be cancelled or terminated by CCSWA, and all money due, or to become due hereunder may be forfeited for a second or any subsequent violation of the terms or conditions of this portion of the contract.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first above written.

\_\_\_\_\_  
\_\_\_\_\_  
Contractor - Individual  
Attest

\_\_\_\_\_  
\_\_\_\_\_  
CCSWA  
WITNESS

\_\_\_\_\_  
Seal

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Contractor – Partnership  
WITNESS  
Seal

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Contractor – Corporation or LLC  
Attest  
Secretary  
President

(CORPORATE SEAL)

**Submittal Form 1**

**Sources of Material**

Bidder: \_\_\_\_\_



Material Type: \_\_\_\_\_

1. Quarry/Source Name

\_\_\_\_\_

Location (County, Township, Nearest Street)

\_\_\_\_\_

\_\_\_\_\_

Contact Person

\_\_\_\_\_

Phone Number:

\_\_\_\_\_

Permitted By: (Circle)

State/County/Township: Yes or No Permit Number \_\_\_\_\_

(Attach copy of required Permit (s))



Material Type \_\_\_\_\_

2. Quarry/Source Name

\_\_\_\_\_

Location (County, Township, Nearest Street)

\_\_\_\_\_

\_\_\_\_\_

Contact Person

\_\_\_\_\_

Phone Number:

\_\_\_\_\_

Permitted By: (Circle)

State/County/Township: Yes or No    Permit Number \_\_\_\_\_

**Submittal Form 2**

**Summary of Geotechnical Data**

Bidder: \_\_\_\_\_

Material Type \_\_\_\_\_

1. Quarry / Source Sampled: \_\_\_\_\_

Location (County, Township, Nearest Street):  
\_\_\_\_\_

Sampling Date: \_\_\_\_\_ Sample Depth: \_\_\_\_\_ Method: \_\_\_\_\_

Was Landfill Material modified before sampling by screening or crushing:  
Yes or No (Circle). If yes, type and capacity of screening or crushing equipment used:  
\_\_\_\_\_

Testing Laboratory:  
\_\_\_\_\_

Contact and Phone Number:  
\_\_\_\_\_

Optimum Moisture Content (Attach Lab Report for data):  
\_\_\_\_\_

Other Testing \_\_\_\_\_  
(Attach Lab Report for data)



**Submittal Form 2 Summary of  
Geotechnical Data Page 2**



Material Type \_\_\_\_\_

2. Quarry / Source Sampled: \_\_\_\_\_

Location (County, Township, Nearest Street):  
\_\_\_\_\_

Sampling Date: \_\_\_\_\_ Sample Depth: \_\_\_\_\_ Method: \_\_\_\_\_

Was Landfill Material modified before sampling by screening or crushing:  
Yes or No (Circle). If yes, type and capacity of screening or crushing equipment used:

\_\_\_\_\_

Testing Laboratory:  
\_\_\_\_\_

Contact and Phone Number:  
\_\_\_\_\_

Optimum Moisture Content (Attach Lab Report for data):  
\_\_\_\_\_

Other Testing \_\_\_\_\_  
(Attach Lab Report for data)



**Submittal Form 3**

**Statement of Bidders Qualifications**

Project Name: \_\_\_\_\_

Project Number: \_\_\_\_\_

Location: \_\_\_\_\_

Date: \_\_\_\_\_

Bidders Name: \_\_\_\_\_

Address: \_\_\_\_\_

Date Organized: \_\_\_\_\_

If Corporation or LLC Where:  
\_\_\_\_\_

Comparable Work, Cost, and Date Completed:

Job	Description	Owner	Cost	Date
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

**Chester County Solid Waste Authority Change Orders**

Change Order Number \_\_\_\_\_

Date \_\_\_\_\_

Contractor \_\_\_\_\_

Project \_\_\_\_\_

Quantity	Unit	Description	Cost	Deduct
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Total Amount of this Change Order: \_\_\_\_\_

The contract is increased/decreased by \_\_\_\_\_ Dollars (\$ \_\_\_\_\_) and the Contract time is unchanged.

Reason: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please Note:

- a. This change, and affected work are subject to all contract stipulations and covenants:
- b. The rights of the Owner are not prejudiced; and
- c. All claims against the Owner, which are incidental to or because of the change are satisfied.

Recommended By: \_\_\_\_\_ Authorized Contractor Representative

Concurrence By: \_\_\_\_\_ Authorized CCSWA Representative

Date \_\_\_\_\_

Attest:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Accepted:  
\_\_\_\_\_  
Contractor  
\_\_\_\_\_  
By  
\_\_\_\_\_  
Title